



**9 INCH**  
**DESK FAN**  
INSTRUCTION MANUAL

Please read all of the instructions carefully and retain for future reference.

## **Safety Instructions**

When using electrical products, basic safety precautions should always be followed.

Check that the voltage indicated on the rating plate corresponds with that of the local network before connecting the product to the mains power supply.

Children aged from 8 years and people with reduced physical, sensory or mental capabilities or lack of experience and knowledge can use this product, only if they have been given supervision or instruction concerning use of the product in a safe way and understand the hazards involved.

Children should be supervised to ensure that they do not play with the product.

Unless they are older than 8 and supervised, children should not perform cleaning or user maintenance.

This product is not a toy.

This product contains no user serviceable parts. If the power supply cord, plug or any part of the product is malfunctioning or if it has been dropped or damaged, only a qualified electrician should carry out repairs. Improper repairs may place the user at risk of harm.

Keep the product and its power supply cord out of the reach of children.

Keep the product and its supply cord away from heat or sharp edges that could cause damage.

Keep the power supply cord away from any parts of the product that may become hot during use.

Keep hands, fingers, hair and any loose clothing away from the rotating parts of the product.

Do not immerse the product in water or any other liquid.

Do not operate the product with wet hands.

Do not leave the product unattended whilst connected to the mains power supply or when in use.

Do not remove the product from the mains power supply by pulling the cord; switch it off and remove the plug by hand.  
Do not use the product for anything other than its intended use.  
Do not use this product outdoors.  
Do not move the product whilst it is in use.  
Do not shake the product.  
Do not cover the product.  
Do not put objects into any of the openings.  
Do not clean the product with abrasive chemicals or materials such as scourers, as they may damage the product.  
Do not spray insecticide or chemical solvents on the product.  
Always unplug the product after use and before any cleaning or maintenance.  
Always use the product on a flat, stable surface.  
Use of an extension cord with the product is not recommended.  
This product should not be operated by means of an external timer or separate remote control system, other than that supplied with this product.  
This product is intended for domestic use only. It should not be used for commercial purposes.  
**Warning:** If a strong odour is emitted from the product, turn the unit off and unplug it from the mains power supply.

## Care and Maintenance

Always wait until the desk fan has stopped completely and unplug it from the mains power supply before performing any cleaning or user maintenance.  
Wipe the desk fan with a soft, damp, lint-free cloth and allow to dry thoroughly.  
Do not immerse the desk fan in water or any other liquid.  
Do not use abrasive cleaning solvents, polishes or scouring pads to clean the desk fan, as this may cause damage.

## Getting Started

Remove the product from the box.

Remove any packaging from the product.

Place the packaging inside the box and either store or dispose of safely.

## In the Box

9 Inch Desk Fan

Front grill

Rear grill

Rear grill locking nut

Grill screw with nut

Fan blade unit

Motor assembly

Logo plate with 3 large screws

Instruction manual

## Features

Adjustable Tilting Head

2 speed settings

Oscillating function

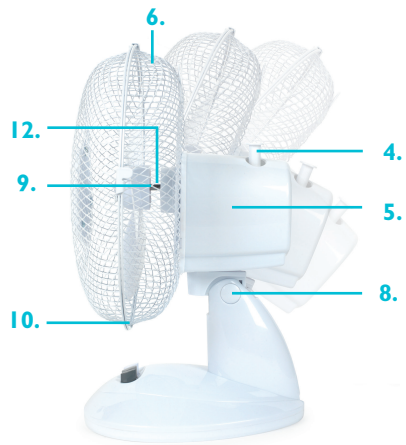
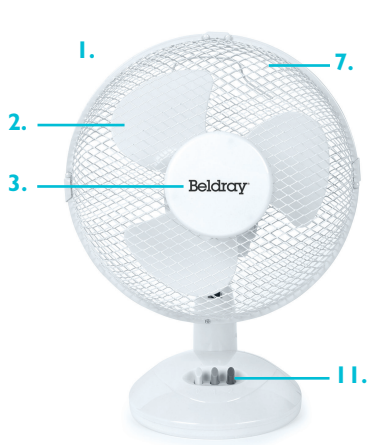
Durable fan blades

25 W power

Cable length: 1.5 m



## Description of Parts



- 1. 9 Inch Desk Fan main unit
- 2. Fan blade unit
- 3. Logo plate
- 4. Oscillation switch
- 5. Motor assembly
- 6. Rear grill

- 7. Front grill
- 8. Tilting head with locking mechanism
- 9. Motor assembly shaft
- 10. Grill screw with nut
- 11. Adjustable cooling speed buttons
- 12. Rear grill locking nut

## Assembling the 9 Inch Desk Fan

### Assembling the Desk Fan

**STEP 1:** Remove the plastic rear grill locking nut by twisting it in an anticlockwise direction.

**STEP 2:** Place the rear grill over the motor assembly pin so that it is aligned with the four plastic pins.

**STEP 3:** Add the grill locking nut, twisting it in a clockwise direction to secure the rear grill into position.

**STEP 4:** Place the fan blade unit onto the motor assembly and push until it is locked into position.

**STEP 5:** Open the clips around the outer edge of the front grill and position it onto the rear grill. Fasten the clips around the outer edge of the front grill to lock the grills into position, so that the blade and motor unit are protected.

**STEP 6:** Insert the grill screw through the hole at the bottom of the front and rear grill, then place the nut onto the grill screw and tighten it in a clockwise direction to secure the grills together.

**Note:** Do not overtighten the rear grill locking nut.

### Instructions for Use

Before connecting to the mains power supply, place the assembled desk fan onto a flat, stable surface, allowing for sufficient distance between the desk fan and any objects that could get damaged or caught in the rotating fan blades.

### Using the 9 Inch Desk Fan

**STEP 1:** Plug in and switch on the desk fan at the mains power supply.

**STEP 2:** To turn on the desk fan, select the desired cooling speed by pressing '1' or '2'. Speed setting '1' is the lowest cooling speed setting; '2' is highest cooling speed setting.

**STEP 3:** To tilt the fan head, position as desired. The locking mechanism will hold the head in the set orientation.

**STEP 4:** Activate the oscillation function by pushing the oscillation switch; the desk fan will begin to oscillate. To stop the desk fan from oscillating, pull up the oscillation switch.

**STEP 5:** Turn off the desk fan by pressing '0'.

**Caution:** Do not cover the fan head.

## **Specifications**

Product Code: EH2658STK

Voltage: 220-240 V ~ 50 Hz

Output: 25 W

## Notes

## Connection to the mains

Please check that the voltage indicated on the product corresponds with your supply voltage.

### Important

As the colours in the mains lead of this appliance may not correspond with the coloured markings identifying the terminals in your plug, please proceed as follows:

The wires in the mains lead are coloured in accordance with the following code:

Blue Neutral (N)

Brown Live (L)

FOR UK USE ONLY - Plug fitting details  
(where applicable).

The wire coloured BLUE is the NEUTRAL and must be connected to the terminal marked N or coloured BLACK.

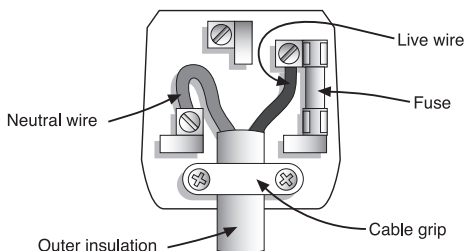
The wire coloured BROWN is the LIVE wire and must be connected to the terminal marked L or coloured RED.

On no account must either the BROWN or the BLUE wire be connected to the EARTH terminal ( $\perp$ ).

Always ensure that the cord grip is fastened correctly.

The plug must be fitted with a fuse of the same rating already fitted and conforming to BS 1362 and be ASTA approved.

If in doubt consult a qualified electrician who will be pleased to do this for you.



### Non-rewireable mains plug

If your appliance is supplied with a non-rewireable plug fitted to the mains lead and should the fuse need replacing, you must use an ASTA approved one (conforming to BS 1362 of the same rating).

If in doubt, consult a qualified electrician who will be pleased to do this for you.

If you need to remove the plug - DISCONNECT IT FROM THE MAINS and then cut it off the mains lead and immediately dispose of it safely. Never attempt to reuse the plug or insert it into a socket outlet as there is a danger of an electric shock.

**UP Global Sourcing UK Ltd.,  
Victoria Street, Manchester OL9 0DD. UK.**

If this product does not reach you in an acceptable condition please contact our Customer Services Department by one of the following methods:

Telephone: +44 (0)333 577 9820\*

\*Telephone lines are open Monday-Friday, 9 am-5 pm (Closed Bank Holidays)

Email: [customersupport@beldray.com](mailto:customersupport@beldray.com)

Fax: 0161 628 2126

Please have your delivery note to hand as details from it will be required.

If you wish to return this product please return it to the retailer from where it was purchased with your receipt (subject to their terms and conditions).

### **Guarantee**

All products purchased as new carry a manufacturer's guarantee; the time period of the guarantee will vary dependent upon the product. Where reasonable proof of purchase can be provided, Beldray will provide a standard 12 month guarantee with the retailer from the date of purchase. This is only applicable when products have been used as instructed for their intended, domestic use. Any misuse or dismantling of products will invalidate any guarantee.

Under the guarantee, we undertake to repair or replace free of any charge any parts found to be defective. In the event that we cannot provide an exact replacement, a similar product will be offered or the cost refunded. Any damages from daily wear and tear are not covered by this guarantee, nor are consumables such as plugs, fuses etc.

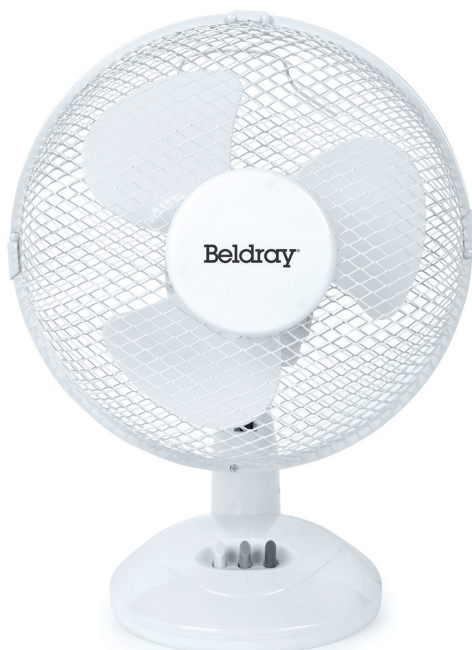
Please note that the above terms and conditions may be updated from time to time and we therefore recommend that you check these each time you revisit the website.

Nothing in this guarantee or in the instructions relating to this product excludes, restricts or otherwise affects your statutory rights.



The crossed out wheellie bin symbol on this item indicates that this appliance needs to be disposed of in an environmentally friendly way when it becomes of no further use or has worn out. Contact your local authority for details of where to take the item for recycling.

\* To be eligible for the extended guarantee, go to [www.beldray.com](http://www.beldray.com) and register your product within 30 days of purchase.



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Please retain instructions for future reference.

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