

# Beldray<sup>est 1872</sup>®

Our adjustable,  
stylish &  
durable  
desk fan



## 6 INCH DESK FAN INSTRUCTION MANUAL



[www.beldray.com](http://www.beldray.com)

Please retain instructions for future reference.

## **Safety Instructions**

When using electrical products, basic safety precautions should always be followed.

Check that the voltage indicated on the rating plate corresponds with that of the local network before connecting the product to the mains power supply.

Children younger than 3 years old should be kept away from the product unless continuously supervised.

Children aged from 3 years and less than 8 years should not plug in, regulate or clean the product or perform user maintenance.

Children aged from 8 years and people with reduced physical, sensory or mental capabilities or lack of experience and knowledge can use this appliance, only if it has been placed in its intended operating position and they have been given supervision or instruction concerning use of the appliance in a safe way and understand the hazards involved.

Children should not perform cleaning or user maintenance unless they are older than 8 years and supervised.

This is not a toy – children should be supervised to ensure they do not play with the product.

Always unplug the product and allow to cool fully after use and before any cleaning or maintenance. Normal voltage is still present in this product as long as the product is connected to the electrical source.

If the power supply cord, plug or any part of the appliance is malfunctioning or if it has been dropped or damaged, cease using the product immediately to avoid potential injury.

This appliance contains no user serviceable parts, only a qualified electrician should carry out repairs. Improper repairs may place the user at risk of harm.

Keep the product and its power supply cord out of the reach of children and away from heat or sharp edges that could cause

damage. This includes any parts of the product that may become hot during use and other heat emitting products.

Keep hands, fingers, hair and any loose clothing away from the rotating parts of the product.

Do not immerse the product in water or any other liquid.

Do not operate the product with wet hands.

Do not leave the product unattended whilst connected to the mains power supply or when in use.

Do not remove the product from the mains power supply by pulling the cord; switch it off and remove the plug by hand.

Do not use this product for extended periods of time.

Do not leave the product plugged in or operating overnight.

Do not use the product for anything other than its intended use.

Do not use this product outdoors.

Do not move the product whilst it is in use.

Do not shake the product.

Do not cover the product.

Do not put objects into any of the openings.

Do not clean the product with abrasive chemicals or materials such as scourers, as they may damage the product. This includes insecticide and chemical solvents.

Only lift the product with the carry handles provided.

Always use the product on a flat, stable surface.

Use of an extension cord with the product is not recommended.

This product should not be operated by means of an external timer or separate remote control system, other than that supplied with this product.

This product is intended for domestic use only. It should not be used for commercial purposes.

**WARNING:** If a strong odour is emitted from the product, turn the unit off and unplug it from the mains power supply.

## Care and Maintenance

Always wait until the desk fan has stopped completely and unplug it from the mains power supply before performing any cleaning or user maintenance.

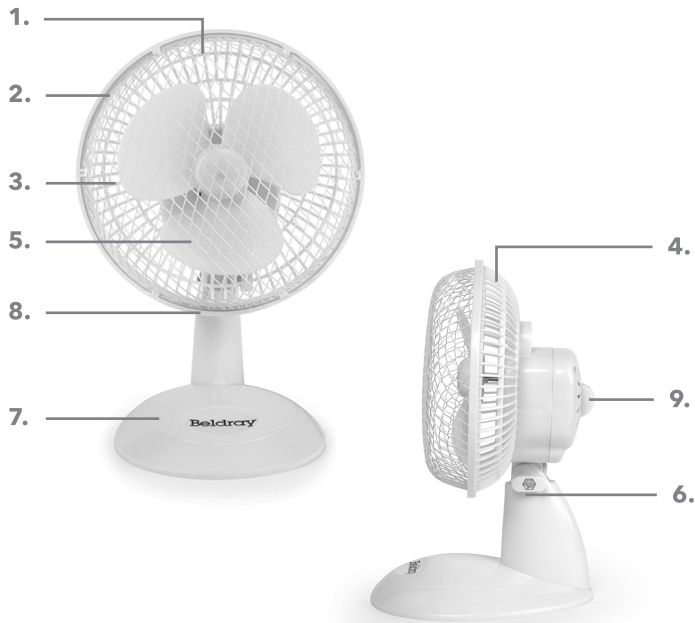
Wipe the desk fan with a soft, damp, lint-free cloth and allow to dry thoroughly.

To access the fan blades for cleaning, gently lift the flaps on the line grill rim using a flat-headed screwdriver (not included). Then pull the front grill away from the main unit.

Do not immerse the desk fan in water or any other liquid.

Do not use abrasive cleaning solvents, polishes or scouring pads to clean the desk fan, as this may cause damage.

## Description of Parts



1. 6 Inch Desk Fan main unit
2. Fan head
3. Mesh grill
4. Line grill
5. Fan blades

6. Adjustable screw
7. Fan base
8. Bolt
9. Cooling speed control dial **(0-2)**

## Assembling the 6 Inch Desk Fan

**STEP 1:** Unscrew the adjustable screw from the fan head.

**STEP 2:** Align the fan head with the fan base and reinsert the adjustable screw. Tighten the screw while holding the bolt securely in place until the fan head is at the desired angle.

**NOTE:** Do not use a tool or machine to tighten the bolt as this will cause damage to the fan exterior.

## Instructions for Use

Before connecting to the mains power supply, place the assembled desk fan onto a flat, stable surface, allowing for sufficient distance between the desk fan and any objects that could be damaged or caught in the rotating fan blades. Make sure that the cooling speed control dial is set to '0'.

## Using the 6 Inch Desk Fan

**STEP 1:** Plug in and switch on the desk fan at the mains power supply.

**STEP 2:** To set the cooling speed, turn the cooling speed control dial in a clockwise direction until the desired cooling speed is selected. '1' is the lowest cooling speed setting; '2' is the highest cooling speed setting.

**STEP 3:** Adjust the direction of airflow by loosening the adjustable screw. Lift or lower the fan head to the desired angle then tighten the adjustable screw. Do not force the fan head up or down as this may cause damage.

**STEP 4:** Turn off the desk fan by turning the cooling speed control dial in an anticlockwise direction to '0'.

**CAUTION:** Do not cover the fan head.

## Specifications

Product Code: EH3200

Voltage: 220-240 V ~ 50 Hz

Output: 15 W

## Connection to the mains

Please check that the voltage indicated on the product corresponds with your supply voltage.

### Important

As the colours in the mains lead of this appliance may not correspond with the coloured markings identifying the terminals in your plug, please proceed as follows:

The wires in the mains lead are coloured in accordance with the following code:

Blue Neutral (N)

Brown Live (L)

FOR UK USE ONLY - Plug fitting details  
(where applicable).

The wire coloured BLUE is the NEUTRAL and must be connected to the terminal marked N or coloured BLACK.

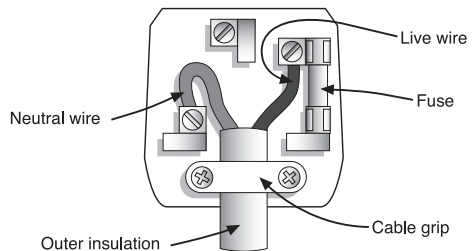
The wire coloured BROWN is the LIVE wire and must be connected to the terminal marked L or coloured RED.

On no account must either the BROWN or the BLUE wire be connected to the EARTH terminal ( $\perp$ ).

Always ensure that the cord grip is fastened correctly.

The plug must be fitted with a fuse of the same rating already fitted and conforming to BS 1362 and be ASTA approved.

If in doubt consult a qualified electrician who will be pleased to do this for you.



### Non-rewireable mains plug

If your appliance is supplied with a non-rewireable plug fitted to the mains lead and should the fuse need replacing, you must use an ASTA approved one (conforming to BS 1362 of the same rating).

If in doubt, consult a qualified electrician who will be pleased to do this for you.

If you need to remove the plug - DISCONNECT IT FROM THE MAINS and then cut it off the mains lead and immediately dispose of it safely. Never attempt to reuse the plug or insert it into a socket outlet as there is a danger of an electric shock.

**UP Global Sourcing UK Ltd.,  
UK. Manchester OL9 0DD.  
Germany. 51149 Köln.**

If this product does not reach you in an acceptable condition please contact our Customer Services Department at **[www.beldray.com](http://www.beldray.com)**

Please have your delivery note to hand as details from it will be required.

If you wish to return this product please return it to the retailer from where it was purchased with your receipt (subject to their terms and conditions).

## Guarantee

All products purchased as new carry a manufacturer's guarantee; the time period of the guarantee will vary dependent upon the product. Where reasonable proof of purchase can be provided, Beldray will provide a standard 12 month guarantee with the retailer from the date of purchase. This is only applicable when products have been used as instructed for their intended, domestic use. Any misuse or dismantling of products will invalidate any guarantee.

Under the guarantee, we undertake to repair or replace free of any charge any parts found to be defective. In the event that we cannot provide an exact replacement, a similar product will be offered or the cost refunded. Any damages from daily wear and tear are not covered by this guarantee, nor are consumables such as plugs, fuses etc.

Please note that the above terms and conditions may be updated from time to time and we therefore recommend that you check these each time you revisit the website.

Nothing in this guarantee or in the instructions relating to this product excludes, restricts or otherwise affects your statutory rights.

## Disposal of Waste Batteries and Electrical and Electronic Equipment



This symbol on the product, its batteries or its packaging means that this product and any batteries it contains must not be disposed of with household waste. Instead, it is the user's responsibility to hand this over to an applicable collection point for the recycling of batteries and electrical and electronic equipment. This separate collection and recycling will help to conserve natural resources and prevent potential negative consequences for human health and the environment due to the possible presence of hazardous substances in batteries and electrical and electronic equipment, which could be caused by inappropriate disposal. Some retailers provide take-back services which allow the user to return exhausted equipment for appropriate disposal.

**It is the user's responsibility to delete any data on electrical and electronic equipment prior to disposal.** For more information about where to drop batteries, electrical and electronic waste off, please contact the local city/municipality office, household waste disposal service, or the retailer.





\*To be eligible for the extended guarantee, go to [guarantee.upgs.com/beldray/](https://guarantee.upgs.com/beldray/) and register your product within 30 days of purchase.

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